



SWITCH TO EAGLE

Welcome to Eagle Bank!

Please come by any of our convenient branch locations to open your account. Our staff is prepared and ready to assist you. Utilizing this Switch Guide will make your transition to Eagle Bank, simple and easy.

One Financial Little Rock	501-223-2000
Heber Springs Main St	501-362-5821
Drasco	870-668-3355
Fairfield Bay	501-884-6501
Greers Ferry	501-825-6294
Heber Springs Northside	501-362-9361
Quitman	501-589-2266
Rose Bud	501-556-5718
Maumelle	501-753-2453
North Hills Sherwood	501-835-4122
Gravel Ridge	501-834-2555
Kiehl Sherwood	501-835-1547
Vilonia	501-796-4206



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SWITCH
TO EAGLE

Steps to Switch

1. Open your new Eagle Bank account at the nearest Eagle Bank location. Don't forget to enroll in our mobile and online banking services!*
2. Stop using your old checking account(s) and allow outstanding payments and checks to clear the account(s).
3. Set up your direct deposit(s) by sending the attached Direct Deposit Change Request to your employer or your retirement and/or investment plan along with a voided Eagle Bank check.
 - a. You can set up your Social Security Benefits by visiting godirect.gov or calling the Social Security Administration at 800-333-1795.
4. Change your scheduled payments using the attached Scheduled Payment Change Request form. This form can be used for all scheduled payments or withdrawals from your account. We would be happy to provide you with additional copies of these forms if needed. Remember to also switch over payments processed through your debit card and online bill pay.



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Track your progress

- ☐ Open your new Eagle Bank Account
- ☐ Sign up for Online Banking, Bill Pay, Mobile Banking and e-Statements
- ☐ Verify there are enough funds in your old account to cover outstanding payments
- ☐ Transfer any scheduled debit card payments and online bill pay payments to your new Eagle Bank account
- ☐ Provide your direct deposit providers with the attached Direct Deposit Change Request form
- ☐ Confirm all deposits and payments have cleared your old account(s)
- ☐ Confirm all scheduled payments have cleared your new Eagle Bank account(s)

*Questions or Concerns? Make an appointment at any of our locations or call
Customer Service at (501) 362-5821.*



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SWITCH TO EAGLE

Use the below tables to keep track of which direct deposits and scheduled payments have been switched.

Deposits	Company Name	Account Number	Date Sent
Payroll			
Payroll			
Pension			
Social Security			
Other			
Other			

Automatic Payments	Company Name	Account Number	Date Sent
Mortgage/Rent			
Car			
Car			
Insurance			
Insurance			
Phone			
Electricity			
Gas			
Water			
Cable/Satellite			
Internet Services			
Other			
Other			



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Scheduled Payment Change Request Form

Company Information

☐ New

☐ Change

Name

Date

Address

City, State, Zip

Phone

Vendor/Merchant Information (Complete as much as possible.)

Name

Date

Address

City, State, Zip

Phone

Payment Amount

Bank Information:

Make Future Account Withdrawals From:

Financial Institution: Eagle Bank & Trust

Routing Number: 082001179

Account Number: _____

☐ Checking

☐ Savings

Effective immediately, I authorize the above referenced Vendor/Merchant and Eagle Bank & Trust to initiate entries out of my Eagle Bank account. This authorization will remain in effect until I notify the referenced Vendor/Merchant in writing to cancel this request with in a reasonable amount of time.

Signature

Date

Printed Name

ATTACH A COPY OF A VOIDED CHECK.

A SEPARATE FORM MAY BE NEEDED FOR EACH AUTOMATIC PAYMENT. THIS FORM MAY BE COPIED.

Member
FDIC



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Direct Deposit Change Request Form

☐ New

☐ Change

Company Information

Name

Date

Address

City, State, Zip

Phone

Personal Information

Name

Date

Address

City, State, Zip

Phone

Other Information

Effective immediately, I have closed account number _____ at _____, and hereby authorize the transfer of my direct deposit to Eagle Bank & Trust, and submit this letter as written notification.



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Direct Deposit Change Request Form

Deposit Instructions

Financial Institution: Eagle Bank & Trust

Routing Number: 082001179

- ☐ Deposit the entire amount into account number _____.
- ☐ Deposit \$_____ into account number _____ and the remainder into account number _____.
- ☐ Deposit _____% of net pay into account number _____ and the remainder into account number _____.

I authorize:

- The above listed entity to initiate the depositing of my funds into my Eagle Bank account(s),
- Eagle Bank to deposit entries to my account, and
- This notice to remain in effect until I send written notice of change or cancellation.

Signature

Date

Printed Name